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(Stock Exchange Code: 4813) March 30, 2021

To Shareholders with Voting Rights:

Kiyoyasu Oishi Representative Director ACCESS CO., LTD. 3 Kandaneribei-cho, Chiyoda-ku, Tokyo

NOTICE OF

THE 37TH ORDINARY GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

The 37th Ordinary General Meeting of Shareholders of ACCESS CO., LTD. (the "Company") will be held for the purposes as described below.

In light of the ongoing concerns over the infection with the novel coronavirus (COVID-19), we sincerely request our shareholders to exercise their voting rights in writing (by returning the enclosed Voting Rights Exercise Form via postal mail) or by the electromagnetic method (via the Internet).

1. Date and Time: Thursday, April 15, 2021 at 10:00 a.m. Japan time

2. Place: UDX Gallery (Akihabara UDX 4F)

4-14-1 Sotokanda, Chiyoda-ku, Tokyo

(Please note that the venue has been changed from last year.)

3. Meeting Agenda:

Matters to be reported: 1. The Business Report, Consolidated Financial Statements for the

Company's 37th Fiscal Year (February 1, 2020 - January 31, 2021) and results of audits by the Accounting Auditor and the Audit & Supervisory

Board of the Consolidated Financial Statements

2. Non-Consolidated Financial Statements for the Company's 37th Fiscal

Year (February 1, 2020 - January 31, 2021)

Proposals to be resolved:

Proposal 1: Election of Six (6) Executive Directors

Proposal 2: Election of One (1) Substitute Audit & Supervisory Board Member

* As concerns grow over COVID-19 infections, in order to prevent infection, we sincerely request our shareholders to exercise their voting rights in advance via postal mail or the Internet whenever possible. We request shareholders attending the Meeting to check the latest information of the coronavirus epidemic and health condition on the day of the Meeting, and take protective measures, such as wearing face masks, upon coming to the venue of the Meeting. Furthermore, we would appreciate the cooperation of shareholders with measures for preventing infection at the Meeting venue, such as having staff wear face masks and calling for the attendees to use alcohol disinfectant spray.

* When attending the Meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.

^{*} Among the documents to be provided with this Notice, "System to Ensure Appropriateness of Business Operations and the Outline of Operational Status of the System" in the Business Report, "Consolidated Statement of Changes

in Equity" and "Notes to Consolidated Financial Statements" in the Consolidated Financial Statements and "Statement of Changes in Equity" and "Notes to Non-Consolidated Financial Statements" in the Non-Consolidated Financial Statements are posted on the Company's website (https://www.access-company.com/investors/) in accordance with provisions of laws and regulations as well as Article 15 of the Company's Articles of Incorporation, and therefore are not included in the appendix of this Notice. Accordingly, the documents attached to this Notice are part of the documents that were audited by the Audit & Supervisory Board Members and the Accounting Auditor in the preparation of their respective audit reports.

* In the case of revisions to the Reference Documents for the Ordinary General Meeting of Shareholders, the Business Report, the Non-Consolidated Financial Statements and the Consolidated Financial Statements, such revisions will be posted on the Company's website (https://www.access-company.com/investors/).

Reference Documents for the Ordinary General Meeting of Shareholders

Proposal 1: Election of Six (6) Executive Directors

The terms of office of all six (6) Executive Directors will expire at the conclusion of this year's Ordinary General Meeting of Shareholders. Accordingly, the election of six (6) Executive Directors, including three (3) Outside Directors, is proposed.

The candidates are as follows:

No.	Name			Current positions	Attendance at the Board of Directors meetings
1	Reappointment		Kiyoyasu Oishi	Representative Director, President & CEO	13 out of 13 meetings
2	Reappointment		Ryuji Natsuumi	Executive Director, Senior Executive Officer	13 out of 13 meetings
3	Reappointment		Michimasa Uematsu	Executive Director, Senior Executive Officer, CTO	13 out of 13 meetings
4	Reappointment	Outside Independent Executive	Hisashi Hosokawa	Executive Director, Chairman	13 out of 13 meetings
5	Reappointment	Outside Independent Executive	Yoshihiko Miyauchi	Executive Director	13 out of 13 meetings
6	Reappointment	Outside Independent Executive	Izumi Mizumori	Executive Director	13 out of 13 meetings

[Reference] Policies and Procedures for the Election/Dismissal of Management Executives and the Nomination of Candidates for Executive Director/Audit & Supervisory Board Member by the Board of Directors

The Board of Directors of ACCESS CO., LTD. (the "Company") shall elect candidates for Executive Directors from among those who have knowledge and experience required to carry out management of the Group in an appropriate, fair and effective manner, after consultation with the Nominating and Compensation Committee, and have sufficient social credibility. Furthermore, with regard to candidates for Outside Directors, the Board shall consider, in addition to the requirements mentioned above, the candidate's experience, knowledge and expertise in giving advice on and exercising the supervision function over the management of the Company. In addition, candidates for Outside Director are required to meet the Independence Standards set out by the Company and the Tokyo Stock Exchange, and to have no risk of conflict of interests with general shareholders.

No.	Name (Date of birth)	Career summary, positions and responsibilities at the Company (Significant concurrent positions)		Number of shares of the Company held
1	Kiyoyasu Oishi (December 10, 1964) (Reappointment)	be fulfilled] Mr. Kiyoyasu (departments and Since assuming tappropriately excorporate manages business experies Accordingly, the	Joined Sony Corporation Joined Geoworks Joined the Company (ACCESS Systems Americas Inc.) Executive Officer and VP of Marketing Unit Executive Officer and VP of Marketing Unit, Sales and Marketing Group Executive Officer VP of Overseas Business Group Senior Executive Officer, CBDO Head of Overseas Business Group Executive Director Executive Director, Vice President, Executive Officer, COO-Overseas Executive Director, Executive Officer and Vice President/COO (General Manager for Overseas Business) Representative Director, President Representative Director, President & CEO (incumbent) nation as a candidate for Executive Director and roles expected to Oishi has experience and achievements as head of marketing manager for overseas businesses since joining the Company. he office of Representative Director in December 2017, he has ecuted his duties as Executive Director mainly by leading ement from a global perspective, drawing on his abundant ence and knowledge including those in overseas business. Company has determined that he will contribute to improvement value and nominates him again as a candidate for Executive	40,100

No.	Name (Date of birth)	Career summary, positions and responsibilities at the Company (Significant concurrent positions)		Number of shares of the Company held
2	Ryuji Natsuumi (November 21, 1968) (Reappointment)	be fulfilled] Mr. Ryuji Nat departments sinc achievements in Director in char expected to conti	Joined NJK Corporation Joined the Company Executive Officer, VP of Software Solutions Unit Executive Officer, Deputy Head of Research & Development Strategy Office, Head of Quality Control Office Executive Officer, VP of Cloud Service Business Unit, Head of Quality Control Office Executive Officer, COO-Japan, VP of Development Unit Executive Director, Executive Officer, COO-Japan Executive Director, Executive Officer/COO (General Manager for Japan), VP of Digital Publishing Business Unit Senior Executive Director (General Manager for Japan) Executive Director, Senior Executive Officer (General Manager for Japan) Executive Director, Senior Executive Officer (General Manager for Japan) Executive Director, Senior Executive Officer (General Manager for Japan/Asia) (incumbent) nation as a candidate for Executive Director and roles expected to suumi has consistently been engaged in the development te joining the Company and has a wealth of experience and the area of development. He is currently serving as Executive ge of managing businesses in Japan as well as Asia and is nue to fulfill his role. Therefore, the Company nominates him atte for Executive Director.	. 37,600

No.	Name (Date of birth)	Career summary, positions and responsibilities at the Company (Significant concurrent positions)		Number of shares of the Company held
3	Michimasa Uematsu (April 24, 1968) (Reappointment)	Director, Chairm [Reason for nomi be fulfilled] Mr. Michimasa and development Company. He i businesses in Euknowledge and experience of the company of the c	tan of IP Infusion Inc. Itan of ACCESS Europe GmbH Ination as a candidate for Executive Director and roles expected to Uematsu has experience and achievements as head of research It departments and overseas business units since joining the Is currently serving as Executive Director responsible for Irope/America and network and as CTO with his extensive Ixperience concerning the Company's technology, and is expected If I his role. Therefore, the Company nominates him again as a	46,500

No.	Name (Date of birth)	Career	summary, positions and responsibilities at the Company (Significant concurrent positions)	Number of shares of the
	(Dute of cirtil)			Company held
		April 1964	Joined Ministry of International Trade and Industry (MITI; currently Ministry of Economy, Trade and Industry)	
		September 1980	Deputy Director of Directorate for Science, Technology and Industry of OECD	
		June 1988	Director of Budget and Accounts Division, Minister's Secretariat of MITI	
		June 1989	Director-General of International Economic Affairs Department, Trade Policy Bureau of MITI	
		June 1991	Director-General of Petroleum Department, Agency for Natural Resources and Energy of MITI	
		June 1992	Director-General for Commerce, Distribution and Retail Policy of MITI	
		June 1993	Director-General of Basic Industries Bureau of MITI	
		December 1994	Director-General of Trade Policy Bureau of MITI	
		August 1996	Vice-Minister for International Affairs	
		October 1997	Advisor of The Long-Term Credit Bank of Japan, Limited;	
			Special Advisor of Mitsui Marine Research Institute Co., Ltd. (currently MS&AD Research Institute Co., Ltd.)	
		February 1998	Lecturer (part-time) of Asia Studies, International Affairs, School	
		-	of Global Policy and Strategy of University of California San	
			Diego	
		September 1998	Lecturer (part-time) of Department of English Literature of Ferris University	
		October 1999	Representative of Strategy Planning Office of Mitsui Marine Research Institute Co., Ltd.	
	III a alai II a a la anno	June 2000	Audit & Supervisory Board Member of Nitto Denko Corporation	
	Hisashi Hosokawa (April 24, 1940)	April 2001	Visiting Professor of Graduate School of Policy Studies of Kwansei Gakuin University	
4	(Reappointment)	August 2001	Representative Director, Chief Executive Officer of GreenARM Co., Ltd. (incumbent)	2,100
	(Outside)	June 2003	Director of Hitachi Construction Machinery Co., Ltd.	
	(Independent Executive)	July 2006	Senior Advisor of Simon-Kucher Japan (SKP Japan)	
		August 2006	Senior Advisor of Kohlberg Kravis Roberts (KKR) Japan	
		October 2009	Representative Director of Eco Recover Co., Ltd. (incumbent)	
		April 2011	Representative of Strategy Planning Office LLC (incumbent)	
		July 2011	Advisor of Nitto Denko Corporation	
		August 2011	Representative Director of RO Plus Co., Ltd. (incumbent)	
		June 2014 February 2016	Chairman of Terpl India Private Limited (incumbent) Director, Chairman of Mieruka Bousai Co., Ltd. (incumbent)	
			Representative Director of TRISTARHCO Co., Ltd. (incumbent)	
		April 2016	Executive Director of the Company	
		December 2017	Executive Director, Chairman (incumbent)	
		[Significant concu		
		-	Director, Chief Executive Officer of GreenARM Co., Ltd.	
		fulfilled]	nation as a candidate for Outside Director and roles expected to be	
			okawa has a high level of knowledge gained through a range of	
			itions at the Ministry of International Trade and Industry	
			nistry of Economy, Trade and Industry) as well as through his	
			niversity professor and a corporate manager. From a professional	
			as given advice to the Company and appropriately supervised	
			on. The Company has judged that his extensive and abundant	
		•	nowledge, as well as his advice and supervision based on the	
			nowledge, is necessary for realization of its business plan and	
			as well as for increase in its shareholder value and corporate the Company nominates him again as a candidate for Outside	
		Director.	the Company nonlineaces initi again as a candidate for Outside	

No.	Name (Date of birth)	Career summary, positions and responsibilities at the Company (Significant concurrent positions)		Number of shares of the Company held
5	Yoshihiko Miyauchi (September 13, 1935) (Reappointment) (Outside) (Independent Executive)	Director of Calbe Member of the B Director of Nitor [Reason for nomir fulfilled] Mr. Yoshihiko M a corporate manag ensure adequacy Directors. The Co and knowledge, as knowledge, is nec well as for increa	of ORIX Corporation	3,100

No.	Name (Date of birth)	Career summary, positions and responsibilities at the Company (Significant concurrent positions)		Number of shares of the Company held
		July 1969 May 1980	Joined Ministry of Finance (<i>Okurasho</i> , currently <i>Zaimusho</i>) First Secretary of Embassy of Japan in Singapore of Ministry of Foreign Affairs (MOFA)	
		June 1985	Director of International Economy Division II, Economic Affairs Bureau of MOFA	
		April 1989	Director of Research Division, International Finance Bureau of Ministry of Finance (MOF)	
		June 1991	Director of Corporate Finance Division, Securities Bureau of MOF	
		June 1993	Director-General of Sendai Regional Taxation Bureau of MOF	
		July 1997	Director-General of Printing Bureau of MOF	
		July 1998	Director of Teito Rapid Transit Authority	
		July 2001	Vice President of ORIX Life Insurance Corporation	
		October 2001	President of ORIX Life Insurance Corporation	
	Izumi Mizumori		Group Executive of ORIX Corporation	
	(May 3, 1945)	August 2007	Group Managing Executive of ORIX Corporation	
6		July 2011	Chairman of ORIX Life Insurance Corporation	2,100
	(Reappointment)	May 2013	Chairman and President of ORIX Life Insurance Corporation	_,
	(Outside)	January 2014	Chairman of ORIX Life Insurance Corporation	
	(Independent Executive)	November 2015	Senior Director of ORIX Miyauchi Foundation	
		June 2016	Advisor of ORIX Life Insurance Corporation	
		April 2017	Representative Director and President of The Seniors Co. Ltd	
		April 2018	Executive Director of the Company (incumbent)	
		fulfilled]	nation as a candidate for Outside Director and roles expected to be	
			mori has held a range of management positions at the Ministry	
			as a wealth of experience and a high level of knowledge as a	
			er. From a professional perspective, he has given advice to the	
			propriately supervised business execution. The Company has	
			bundant experience and knowledge, as well as his advice and	
			d on the experience and knowledge, is necessary for realization	
			an and growth strategy, as well as for increase in its shareholder	
		value and corpor	rate value. Therefore, the Company nominates him again as a	
		candidate for Out	side Director.	

(Notes)

- 1. There are no special interests between the candidates and the Company.
- 2. Messrs. Hisashi Hosokawa, Yoshihiko Miyauchi and Izumi Mizumori are candidates for Outside Directors.
- 3. The Company has designated Messrs. Hisashi Hosokawa, Yoshihiko Miyauchi and Izumi Mizumori as Independent Executives in accordance with the Independence Standards described on page 11 and registered them as Independent Directors with the Tokyo Stock Exchange, Inc.
- 4. The Company has entered into an agreement with Messrs. Hisashi Hosokawa, Yoshihiko Miyauchi and Izumi Mizumori, pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act, to limit their liability for damages stipulated in Article 423, Paragraph 1 of the same act. The maximum amount of the liability for damages under such agreement is the minimum amount prescribed in Article 425, Paragraph 1 of the same act. In the event that their reappointment is approved, the Company plans to continue such liability limitation agreement with them.
- 5. The Company has entered into a directors and officers liability insurance contract with an insurance company, which names all Executive Directors as the insured. The insurance indemnifies the Executive Directors for damage that may arise due to them becoming liable in connection with execution of their duties or being subject to a claim related to enforcement of such liability. However, certain types of such damage, including damage that has arisen by intention or gross negligence, are excluded from indemnity. In the event that each candidate assumes the office of Executive Director, each candidate will be insured by the policy and the policy will be renewed during their terms of office.
- 6. Mr. Hisashi Hosokawa will have served as Outside Director of the Company for five (5) years at the conclusion of this Ordinary General Meeting of Shareholders.
- 7. Mr. Yoshihiko Miyauchi will have served as Outside Director of the Company for fifteen (15) years at the conclusion of this Ordinary General Meeting of Shareholders.
- 8. Mr. Izumi Mizumori will have served as Outside Director of the Company for three (3) years at the conclusion of this Ordinary General Meeting of Shareholders.

Proposal 2: Election of One (1) Substitute Audit & Supervisory Board Member

The Company proposes the election of one (1) substitute Outside Audit & Supervisory Board Member to ensure continuity of auditing work in the event that the number of the Audit & Supervisory Board Members falls short of the number stipulated by laws and regulations. The effectiveness of the election of the substitute Audit & Supervisory Board Member may be cancelled based on the resolution of the Board of Directors, provided such resolution is made prior to the assumption of office and with the consent of the Audit & Supervisory Board.

For this proposal, the Company has obtained the consent of the Audit & Supervisory Board. The candidate is as follows:

Name (Date of birth)		Career summary and positions at the Company (Significant concurrent positions)	Number of shares of the Company held
Eriko Matsuno (January 10, 1969)	Director of H.U. ([Reason for nomi Board Member] Ms. Eriko Mats career as a lawye serving as an audit system of the	Joined Morgan Stanley Japan Limited (currently Morgan Stanley MUFG Securities Co., Ltd.) Registered as lawyer Joined Nagashima Ohno & Tsunematsu Established Tokyo J Law Office, Representative (incumbent) Mediator of Non-Profit Organization Financial Instruments Mediation Assistance Center (incumbent) External Member of Compliance Committee of Healthcare Asset Management Co., Ltd. (incumbent) Auditor of WealthNavi Inc. (incumbent) Director of H.U. Group Holdings, Inc. (incumbent) arrent positions] okyo J Law Office Group Holdings, Inc. nation as a candidate for substitute Outside Audit & Supervisory suno has a wealth of legal knowledge cultivated through her er, as well as experience of engaging in global businesses and ditor. Therefore, in order to leverage these capabilities for the the Company, the Company nominates her again as a candidate side Audit & Supervisory Board Member.	0

(Notes)

- 1. There are no special interests between the candidate and the Company.
- 2. Ms. Eriko Matsuno is a candidate for substitute Outside Audit & Supervisory Board Member.
- 3. The Company has judged that Ms. Eriko Matsuno is capable of appropriately executing her duties based on the comprehensive consideration of factors such as her practical business experience described above.
- 4. In the event that Ms. Eriko Matsuno assumes the office of Outside Audit & Supervisory Board Member, the Company will designate her as an Independent Auditor in accordance with the Independence Standards described on page 11 and register her as an Independent Auditor with the Tokyo Stock Exchange, Inc.
- 5. In the event that Ms. Eriko Matsuno assumes the office of Outside Audit & Supervisory Board Member, the Company plans to enter into an agreement with her, pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act, to limit her liability for damages stipulated in Article 423, Paragraph 1 of the same act to the minimum amount prescribed in Article 425, Paragraph 1 of the same act.
- 6. The Company has entered into a directors and officers liability insurance contract with an insurance company, which names all Audit & Supervisory Board Members as the insured. The insurance indemnifies the Audit & Supervisory Board Members for damage that may arise due to them becoming liable in connection with execution of their duties or being subject to a claim related to enforcement of such liability. However, certain types of such damage, including damage that has arisen by intention or gross negligence, are excluded from indemnity. In the event that Ms. Eriko Matsuno assumes the office of Audit & Supervisory Board Member, she will be insured by the policy.

ACCESS CO., LTD. (the "Company") has established the independence standards for outside officers (outside directors and outside auditors) as given below. If an outside officer does not fall under any of the following criteria items, such outside officer shall be deemed to be independent of the Company and have no risk of conflict of interests with general shareholders.

- 1. A party who is or was an executive director, executive officer, manager, or other employee (collectively, "Executive, etc.") of the Group.
- 2. A current major shareholder of the Group (a shareholder who holds 10% or more of the voting rights), or, if such major shareholder is a legal entity, an Executive, etc. of such major shareholder, its parent company or a significant subsidiary.
- 3. A party who was an Executive, etc. of a corporation, its parent company or a significant subsidiary that is a major shareholder of the Company, in the past five years.
- 4. A party for whom the Group is a major business partner (a party who received payments from the Group in an amount of 2% or more of the party's consolidated gross sales for the most recent fiscal year), or a party who is a major business partner of the Group (a party who paid to the Group an amount of 2% or more of the Group's consolidated gross sales for the most recent fiscal year), or its parent company or a significant subsidiary thereof, or, if the party is a corporation, an Executive, etc. of such corporation.
- 5. A party for whom the Group was a major business partner or a party who was a major business partner of the Group, its parent company or a significant subsidiary thereof, or, if the party was a corporation, an Executive, etc. of such corporation, in any of the past three fiscal years prior to the most recent fiscal year.
- 6. A trustee (limited to a party responsible for business execution) or other executive (an officer, an employee or a staff member who executes business of such organization) of an organization that receives a donation or subsidy exceeding a certain amount (an average amount of 10 million yen per year in the past three fiscal years) from the Group.
- 7. An Executive, etc. of a corporation, its parent company or a significant subsidiary that receives a director (regardless of whether full-time or part-time) from the Group.
- 8. A certified public accountant, or an employee, a partner or a staff member of an auditing firm (or tax accountant corporation) who currently is the accounting auditor of the Group.
- 9. A consultant, an accounting expert or a legal expert who receives a large amount of money or other properties (an average amount of 10 million yen or more per year in the past three years) other than officer remuneration from the Group (if the recipient is an organization, such as a legal entity or an association, a party who belongs to such organization).
- 10. A spouse or a relative within the second degree of kinship of, or a relative who lives with a party who falls under any of 1. to 9. above (limited to a party in a significant position). However, even in the case that falls under any of 1. to 10. above, a party who is judged to be independent, in light of personal quality and insight, etc. of such party may be designated as an independent executive or independent auditor of the Company, on condition that reasons for election are explained and disclosed at the time of the election of the outside officer and that such party satisfies the requirements for outside director or outside company auditor defined by the Companies Act.